



775 N Progress Dr Saukville, WI 53080  
(262) 284-6384 ~ FAX (262) 284-7048

## APPLICATION FOR EMPLOYMENT

Applicant Name \_\_\_\_\_ Today's Date \_\_\_\_\_

Address \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ Social Security # \_\_\_\_\_

Email Address \_\_\_\_\_

Date Available for Work \_\_\_\_\_

If Employed and under 16, can you furnish a work permit?  Yes  No

Have you ever been employed by Oldenburg Metal Tech, Inc?  Yes  No

Are you employed now?  Yes  No

May we contact your present employer?  Yes  No  
If yes, employer contact name \_\_\_\_\_

Are you prevented from lawfully becoming employed in this country because of visa or immigration status?  Yes  No

Type of work desired \_\_\_\_\_

If applying for a position where driving is required, do you have a valid driver's license in Wisconsin?  Yes  No  
License Number \_\_\_\_\_

Can you perform the essential functions of the job(s) for which you are applying?  Yes  No

Are you available to work  Full Time  Part Time  Over Time

Have you been convicted of a felony?  Yes  No  
Please note that a "Yes" answer will not bar you from consideration for employment

**EDUCATION**

School Name & Address

High School \_\_\_\_\_ Years completed 9 10 11 12

Address \_\_\_\_\_ Course of Study \_\_\_\_\_

College \_\_\_\_\_ Years completed 1 2 3 4

Address \_\_\_\_\_ Course of Study \_\_\_\_\_

Graduate \_\_\_\_\_ Years completed 1 2 3 4

Address \_\_\_\_\_ Course of Study \_\_\_\_\_

**Special Skills, Qualifications and Considerations:**

Summarize special skills and qualifications, volunteer activities, military experience, employment or other activities related to the job you are seeking:

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**References:**

Please list (3) non-relatives who are familiar with you qualifications, work history, and ability.

| Name | Occupation/Relationship | Years Known | Telephone |
|------|-------------------------|-------------|-----------|
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**Employment Experience**

Employer \_\_\_\_\_ Supervisor's Name \_\_\_\_\_  
Address \_\_\_\_\_ Your Position \_\_\_\_\_  
Telephone (\_\_\_\_) \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_ (mo./yr) (mo./yr.)  
Salary: Starting/ Ending \_\_\_\_\_  
Duties : \_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

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Employer \_\_\_\_\_ Supervisor's Name \_\_\_\_\_  
Address \_\_\_\_\_ Your Position \_\_\_\_\_  
Telephone (\_\_\_\_) \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_ (mo./yr) (mo./yr.)  
Salary: Starting/ Ending \_\_\_\_\_  
Duties : \_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

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Employer \_\_\_\_\_ Supervisor's Name \_\_\_\_\_  
Address \_\_\_\_\_ Your Position \_\_\_\_\_  
Telephone (\_\_\_\_) \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_ (mo./yr) (mo./yr.)  
Salary: Starting/ Ending \_\_\_\_\_  
Duties : \_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY BEFORE SIGNING THIS APPLICATION. ONLY THOSE APPLICATIONS THAT ARE SIGNED AND DATED ARE CONSIDERED VALID. IF YOU HAVE ANY QUESTIONS REGARDING THIS STATEMENT, PLEASE ASK THEM BEFORE SIGNING.

I certify that all answers and statements I have made on this application (and resume' or other supplementary materials) are true and complete without omissions. By signing below, I authorize Oldenburg Metal Tech, Inc. to investigate all statements contained in this employment application as they may deem necessary in arriving at an employment decision. I understand that any false information provided by me will likely result in a refusal to hire or immediate discharge if I am employed with Oldenburg Metal Tech, Inc. I authorize any of the persons or organizations names in this application to give you complete information and records regarding my employment, education, character and qualifications.

If hired I will be responsible for familiarizing myself with all ruled and regulations of Oldenburg Metal Tech, Inc. as they presently exist or are later modified, if hired, I understand my employment can be terminated, at the discretion of Oldenburg Metal Tech, Inc. or at my option

I also understand that no representative of Oldenburg Metal Tech, Inc. has any authority to enter into any employment agreement for any specified period of time, or to assure me of any future position, benefits, or terms and conditions of employment, except as specifically stated in a current written agreement signed by the president of Oldenburg Metal Tech, Inc.

I understand this application is not an offer of employment and promises or representations of employment have been made to me at this time.

***I have read, understand, and agree with the above.***

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

This application is valid for ninety (90) days from the date I signed it. If I want to be considered for job openings more than ninety (90) days, I will submit a new application.

Oldenburg metal Tech, Inc. is an equal employment opportunity employer. All applicants will be considered without regard to age, race, national origin, religion, disability, sex, or other protected status in accordance with applicable federal and state equal employment opportunity laws. Oldenburg Metal Tech, Inc. will strive to accommodate any physical or mental limitations of employees or applicants in order to accomplish the essential function of the job.